Little Kenelm's Pre-School at OLSK

"Bringing out the best in everyone, for the benefit of all, in the Spirit of Christ."

Health & Safety Policy

General Welfare Requirement: Suitable premises, environment and equipment Outdoor and indoor spaces, furniture and toys must be safe and suitable for their purpose.

Risk assessment Policy statement: Little Kenelm's Pre-School believes that the health and safety of children is of paramount importance. We make our setting a safe and healthy place for children, parents, staff and volunteers by assessing and minimising the hazards and risks to enable the children to thrive in a healthy and safe environment.

Risk assessment means: Taking note of aspects of your workplace and activities that could cause harm, either to yourself or to others, and deciding what needs to be done to prevent that harm, making sure this is adhered to. The law does not require that all risk is eliminated, but that 'reasonable precaution' is taken. This is particularly important when balancing the need for children to be able to take appropriate risks through physically challenging play. Children need the opportunity to work out what is not safe and what they should do when faced with a risk.

Pre-school Learning Alliance risk assessment processes follow five steps as follows:

1. Identification of risk: Where is it and what is it?
2. Who is at risk: Childcare staff, children, parents, cooks, cleaners etc?
3. Assessment as to the level of risk as high, medium, low. This is both the risk of the likelihood of it happening, as well as the possible impact if it did.
4. Control measures to reduce/eliminate risk: What will you need to do, or ensure others will do, in order to reduce that risk?
5. Monitoring and review: How do you know if what you have said is working, or is thorough enough? If it is not working, it will need to be amended, or maybe there is a better solution.

EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.3 Keeping safe		3.3 The learning environment 3.4 The wider context	

Procedures:

Our EYFS manager undertakes training and ensure our staff and volunteers have adequate training in health and safety matters.

Our risk assessment process covers adults and children and includes: - checking for and noting hazards and risks indoors and outside, and in our premises and for activities; - assessing the level of risk and who might be affected; - deciding which areas need attention; and - developing an action plan that specifies the action required, the time-scales for action, the person responsible for the action and any funding required.

We maintain lists of health and safety issues, which are checked daily before the session begins as well as those that are checked on a termly basis when a full risk assessment is carried out.

Our site manager ensures that checks, such as electricity and gas safety checks, and any necessary work to the setting premises are carried out annually and records are kept.

Our EYFS manager ensures that staff members carry out risk assessments that include relevant aspects of fire safety, food safety for all areas of the premises.

Our EYFS manager ensures that staff members carry out daily risk assessments for work practice, making sure that the environment is safe for the children. Staff must check the risk assessment in the staffroom before using the outdoor adventure and make sure they are supervising outdoor play and indoor/outdoor climbing equipment.

Our EYFS manager ensures that staff members carry out risk assessments for off-site activities if required, including: - children's outings;

We take precautions to reduce the risks of exposure to Legionella (Legionnaires disease). The Site Manager folder is kept in Pre-School cupboard and is checked every day.

Policy created by: KMallin

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